

Board of Supervisors Regular Meeting 6 November 2024

The regular meeting of the Sadsbury Township Board of Supervisors was conducted on Wednesday 6 November 2024 commencing at 7:00 p. m. Vice-Chairman Mr. Hanaway called the meeting to order. Present was Supervisor Mr. Taylor on the telephone. Also present was the Township Solicitor Mr. Max O’Keefe, Township Engineer Mr. Dave Porter, Chief of Police Michael Hawley and Township Manager Mr. Tony Przychodzien and members of the community.

Mr. Hanaway announced that due to Linda Shank, the Secretary being absent the meeting would be recorded.

A moment of silence and the Pledge of Allegiance was observed.

Mr. Hanaway made a motion, seconded by Mr. Taylor to waive the reading of the minutes of the previous meeting. With there being no questions from the public, the Board voting “aye”, the motion was passed unanimously.

Mr. Hanaway made a motion, seconded by Mr. Taylor to adopt the minutes of the previous meeting. With there being no questions from the public, the Board voting “aye” the motion passed unanimously.

Public Comments on Agenda Items Only:

There was no comments.

Police Report :

Please see the Police Chief’s Report

Township Manager’s Report

- A. The HVAC project is completed except for some adjustments and work on the outside units. Request for approval of an expenditure not to exceed \$3,000.00 for equipment to be installed to protect the outside units from freezing. Mr. Hanaway made a motion and Mr. Taylor second with there being no questions from the public, the Board voting “aye” the motion passed unanimously.
- B. The third public meeting for the 2025 Budget was held on 19 October 2024 and at the conclusion the Board of Supervisors approved the advertising of 2025 Budget for the public to review at the Township Building.
- C. The Octorara Road bridge was inspected and the inspectors recommended the weight of bridge be reduced to 3 Ton. The Public Works department are in the process of ordering the proper signs to post the bridge. There are several grants being worked on for the Octorara Bridge and the Compass Road bridge.
- D. The heater in the Public Works Garage needs to be replaced. The current furnace did not pass inspection. After some discussion about the use of the garage. Mr. Hanaway made a motion and Mr. Taylor seconded the motion to purchase a new propane furnace not to exceed \$6,000.00, with there being no questions from the public, the Board voting “aya” the motion passed unanimously.

Public Works

For the month of October, the Public Works Department spent a majority of its time mowing and weed control of Township owned properties and right-aways, maintenance of vehicles and equipment and inspection and operation of emergency equipment to ensure proper operation in the event of an emergency. Continued to fill potholes as they became known.

The Public Works Forman is recommending hiring Robert Jenkins as a part-time employee as needed. Robert has worked for the Township prior and has a CDL driver license and experience with snow removal. Mr. Taylor made the motion to hire Mr. Jenkins as part time as needed employee, Mr. Hanway seconded the motion with no questions from the public, the Board voting "aye" the motion passed unanimously.

Emergency Management Report

Mr Taylor reported there were no emergency in the Township involving the Emergency Management Coordinator.

Westwood EMS Report

For the month of October there were 34 calls in Sadsbury Township. The following is a breakdown of the calls: 27 medical, 3 injured person, 3 fall assists, 1 fire stand-by, 1 overdose and 1 cardiac arrest.

Keystone Valley Fire Department

There were a total of 36 Incidents for the month of October. The average personal per call was 8 people. The average response time from dispatch to on the scene was 6:00 minutes. Total man hours we 104.33 hours. The number of calls are broken down as follows: Parkesburg Borough 15, West Sadsbury Township 10, Highland Township 1, In District 25, Out of District 11, Sadsbury Township 3, Coatesville City 2, Valley Township 1, Salisbury Lancaster County 1, Atglen Boro 1, East Brandywine 1, West Caln 1, and West Nantmeal 1. The Keystone Valley Fire Department Emergency Medical Services responded to 42 Calls in Sadsbury Township.

Sadsburyville Fire Department

There were a total of 34 Incidents for the month of October. The time in service was 21.1 hours, average per call 37.2 minutes the number of response personnel 120 average per call 3.5 personnel per call. Types of calls: Structure Fire 2, Motor Accidents 5, Automatic Fire Alarm 10, Brush 1, Order/Smoke Investigation 1, and EMS Assist 2. Municipalities Served: Sadsbury Township 21, Valley Township 21, West Caln Township 5, West Sadsbury Township 2 Highland Township 1 and Coatesville City 1.

Planning Commission

Mr. Simon Jessy reported the Planning Commission view the presentation of the Route 30 Bypass expansion and made several recommendations to be presented at the public meeting to be held on October 30, 2024.

The commission also discussed the Subdivision and Land Development (SALDO). The decision was made to table review until 2025.

Engineers Report

Mr. Porter reported that he has an Engineering Escrow release of funds for Sadsbury Common LP in the amount of \$5,475.00, for the Boards Approval.

Mr. Hanaway made a motion, seconded by Mr. Taylor to approve an Engineering release of funds for Sadsbury Commons LP in the amount of \$5,475.00 per Mr. Porter's recommendation. With there being no questions from the public, Board voting "aye" the motion was passed unanimously.

Mr. Porter reported that he has an Engineering Escrow release of funds for Sadsbury Arcadia Associates, L. P. in the amount of \$285.00 for the Boards Approval.

Mr. Hanaway made a motion, seconded by Mr. Taylor to approve an Engineering release of funds for Sadsbury Arcadia Associates, L. P. in the amount of \$285.00 per Mr. Porter's recommendation. With there being no questions from the public, Board voting "aye" the motion was passed unanimously.

Mr. Porter reported that he has an Engineering Escrow release of funds for Lincoln Crest Mobil Home Park Expansion in the amount of \$1,157.50. for the Boards Approval.

Mr. Hanaway made a motion, seconded by Mr. Taylor to approve an Engineering release of funds for Lincoln Crest Mobil Home Park Expansion in the amount of \$1,157.50 per Mr. Porter's recommendation. With there being no questions from the public, Board voting "aye" the motion was passed unanimously.

Mr. Porter reported that he has an Engineering Escrow release of funds for Taco Bell Buck Run Condominium, Unit No 4 in the amount of \$1,287.50 for the Boards Approval.

Mr. Hanaway made a motion, Seconded by Mr. Taylor to approve an Engineering release of funds for Taco Bell Buck Run Condominium, Unit No 4 in the amount of \$1,287.50 per Mr. Porter's recommendation. With there being no questions from the public, Board voting "aye" the motion was passed unanimously.

Mr. Porter also reported several projects that he was working on:

MS-4 Report that was completed and submitted. Mr. Porter explained what the report was for and how the Township participates in reporting. The report has to do with the Storm Drains that the Township owns and maintains.

Letter for Sadsbury Commons Final Land Development Plans Phase 3 with items to review

Reviewing the information provide by A-Z Parkesburg Partnership for their ongoing projects.

Working on Grants for the Octorara Bridge and Compass Road Bridge.

Mr. Porter presented the Board with a resolution needed for the Compass Road Bridge, after review Mr. Hanaway made a motion and Mr. Taylor seconded the motion with no questions from the public, Board voting "aye" the motion was passed unanimously. The resolution is number is 11-2024.

Solicitor's Report

Mr. O’Keefe reviewed the Keystone Valley Fire District’s agreement for Basic Emergency Medical Services and is recommending the board’s approval. Mr. Hanaway made the motion to accept the 3 year agreement with Keystone Valley Fire District to commence on 1 January 2025 thru 31 December 2028, seconded by Mr. Taylor with no questions from the public, Board voting “aya” the motion was passed unanimously.

Zoning/Building Officer Report

Zoning permits Fence 1. Shed 1 and Patio 1. Building permits 1 for manufactured home, 1 deck permit, 1 permit for a boiler replacement, 5 permits for generators, 2 permits for new electrical service, 1 permit for basement remodel, 1 permit for basement egress window and 1 commercial permit for Starbuck’s building shell. Performed 14 inspections for the month of October.

Chester County Airport Update:

Nothing to report

Payment of Invoices

Mr. Hanaway made a motion, seconded by Mr. Taylor to pay the October invoices in the amount of \$239,920.84 with there being no questions fro the public the Board voting “aye” the motion passed unanimously.

Public Comment

With there being no further business Mr. Hanaway made a motion, seconded by Mr. Taylor to adjourn the meeting. With ther being no questions from the public the Board voting “aye”, the motion passed unanimously.

Respectfully Submitted,

S. A. (Tony) Przychodzien, Jr.

Township Manager