

## **Board of Supervisors Re-organizational Meeting, Monday January 3, 2022**

A re-organizational meeting of the Sadsbury Township Board of Supervisors was conducted on Monday, January 3, 2022 commencing at 7:00 p.m. Township Solicitor, Mr. O'Keefe, attending the meeting remotely, called the meeting to order. Present were Supervisors Mr. Reynolds, Mr. Moore and Mr. Taylor via telephone. Township Engineer, Mr. Porter and Police Chief Mike Hawley, and members of the community.

A moment of silence and Pledge of Allegiance was observed.

Mr. O'Keefe asked if there was a motion to name a Chairman.

Mr. Moore made a motion, seconded by Mr. Taylor, to elect Mr. Reynolds as Chairman. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Taylor to elect Mr. Moore as Vice Chairman. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Moore, to appoint Linda Shank as full-time Township Secretary. With there being no questions from the public, the Board voting 'aye', the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Moore, to appoint Tammy Russell as full-time Township Treasurer. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to adopt Resolution 2022-01, appointing Linda Shank as Open Records Officer and Tammy Russell as Assistant Open Records Officer. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Moore, to keep the "as needed" employees the same as last year. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Taylor to appoint Mr. Moore as Liaison to the Police Department. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Moore made a motion, seconded by Mr. Taylor, to appoint Mr. Reynolds in charge of all Parks and Recreation. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Moore to appoint Mr. Taylor as Road Master with Mr. Moore and Mr. Reynolds as assistant Road Masters. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to appoint Mr. Moore as Liaison to the Planning Commission. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Moore to approve the list of Township Professional Consultants: Lamb, McErlane, PC as Township Solicitor and Labor Attorney, Gawthrop, Greenwood & Halsted, PC as Alternate (conflict) Solicitor, Buckley, Nagle, Brion, McGuire, Morris as Zoning Hearing Board Solicitor, Herbert E. MacCombie, Jr. P.E. as Township Engineer, Mallie, Falconiero, & Company LLP as Accounting Advisor, Bar, Gowie, Amon, & Fulz LLC as CPA, Berkheimer Associates as Deputized Tax Collector, DNB First/PLIGIT as bank depository, Grafton Association as Planner, Code Inspections as Building/Zoning Officer, Keystone Collections Group as EIT & LST Collector. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Reynolds announced all salaries and rates will be posted at the Township Building.

Mr. Reynolds made a motion, seconded by Mr. Moore, to appoint Earl Taylor as Liaison for Public Safety, Fire Protection Services, and Emergency Management Services. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Taylor made a motion, seconded by Mr. Reynolds to appoint Mr. Moore and Mr. Reynolds as Deputy Emergency Management Coordinators. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Moore, to set the dates and advertise the regular Board of Supervisors meetings for 2022 to be the first Tuesday at 7:00 pm. The dates are February 1<sup>st</sup>, March 1<sup>st</sup>, April 15<sup>th</sup>, May 3<sup>rd</sup>, June 7<sup>th</sup>, August 2<sup>nd</sup>, September 6<sup>th</sup>, October 4<sup>th</sup>, November 1<sup>st</sup>, December 6<sup>th</sup>. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Moore, to schedule the Planning Commission reorganizational and regular business meeting to be held on Wednesday, January 12, 2022. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Moore, to retain Whitford Network Insurance Company as the broker of record for the commercial package, commercial fire, and commercial automobile, workers comp. Insurance. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to appoint Gerald Ranck to the Vacancy Board for the 2022 year. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Moore, to establish the Secretary/Treasurer bond at \$1,500,000.00. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Moore, to establish the Assistant Secretary bond at \$500,000.00. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Moore, to adjourn the Re-Organizational Meeting. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Respectfully Submitted,

Linda Shank  
Secretary