

Board of Supervisors Regular Meeting, Tuesday, June 9, 2020

In order to comply with the Stay at Home Order issued by Governor Wolf, minimize public exposure to COVID-19 and maintain social distancing, the Sadsbury Township Board of Supervisors did conduct a remote meeting on Tuesday, June 9, 2020 on Zoom, commencing at 7:00 p.m. Chairman Dave Reynolds called the meeting to order. Present on Zoom was Supervisor Earl Taylor, Township Solicitor Max O'Keefe, Engineer/Zoning Officer Mr. MacCombie. The public was invited to join in.

The moment of silence and Pledge of Allegiance was waived.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to waive the reading of the minutes of the previous meeting. With there being no questions, the Board voting "aye", the motion passed.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to adopt the minutes of the previous meeting. With there being no questions, the Board voting "aye, the motion passed.

Police Report: Chief Hawley reported that during the month of May, the police department answered 369 calls for service. 22 incidents were answered by the State Police. A copy of the report is on file at the township. Chief Hawley addressed the traffic on Compass Road. The police have not observed any action, but will continue to maintain a presence. Sean Garrity of the Gilbertson Group is ready to move forward with the renovations to the police department. Chief Hawley has received two higher quotes for the work and will make sure Max O'Keefe receives them.

Chief Hawley stated the police department has a need for riot gear from Atlantic Tactical in the amount of \$5,083.00. Officers stood by geared up in outdated gear in Coatesville during the protests, but was not needed; also stood by at the West Sadsbury Shopping Center, but again was not needed.

Ms. Russell asked if this could not wait until the next year for the prospective of the budget.

Chief Hawley stated that oral interviews will take place on June 18th for the position of Corporal.

Photo Id's are in the works for all employees and eligible agents, including codes.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to approve the purchase of riot gear from Atlantic Tactical at a cost of \$5,083.00. With there being no questions, the Board voting "aye", the motion passed.

Chief Hawley wanted to revisit the membership to the mutual aid with Sergeant Troutman of Downingtown. It will be an investment of \$2,500 per year to the joining date. Mr. O'Keefe is fully aware of the agreement of mutual aid with Downingtown is the same as any of the other municipality's. The more members, the greater the response. The agreement, as written, does not clearly spell out how emergency response teams are activated and responsibility. Chief Hawley stated there are 26 municipalities that are members of mutual aid, with West Caln being the newest member.

Ms. Russell stated that these are a lot of items we were not planning on. This is a lot of money at one time in perspective to the budget.

Chief Hawley stated he will take off the body cameras that were on the budget, for the extra items not anticipated.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to approve the Township join the Tactical Mutual Aid with Sergeant Troutman of Downingtown with a yearly membership fee of \$2,500. With there being no questions, the Board voting "aye", the motion passed unanimously.

Public Works Report: The tasks completed by the Public Works Department pre COVID-19 are as follows: For the month of May, the Public Works Department went over all trucks, inspected them or any damage or worn parts and are currently being sent out for their yearly inspections. The Department has inspected all emergency equipment to ensure everything is ready and working properly. Township properties have been getting grass cut regularly and weeds along roads are starting to be cut as well. The department is pleased to report that operations have been going well, and the part time guy started back yesterday, June 8, 2020.

Emergency Management Coordinator Report: Mr. Taylor had nothing to report.

Keystone Fire Department Report: March 2020: For the month of March, 2020 The Keystone Valley Fire Department responded to 23 calls for service for: fire 17, rescue/medical assist 11, service 1, false 3, good intent 1. The response by municipality: West Sadsbury Township 9, Highland Township 1, Parkesburg Borough 6, Sadsbury Township 1, Out of District 6. The response by personnel average response per call was 9 with a total of 200 personnel for combined response hours 57.59 hours. The average time from dispatch to on scene was 8.58 minutes. For the month of March 2020, the EMS Division responded to 107 calls for service: treated /Transported BLS 30, treated/transported ALS 37, no service required 9, Patient refusal (treat, no transport) 24, Public service 4, dead at scene 2, recalled 1. The response by municipality: Parkesburg Borough 41, Sadsbury Township 27, West Sadsbury Township 22, Highland Township 3, Sadsbury Township, Lancaster County 1, Christiana Borough, Lancaster County 2, Londonderry Township 1.

April, 2020: For the month of April, 2020, the Keystone Fire Department responded to 17 calls for service: fire 3, rescue/medical assist 4, service 2, false 4, severe weather 1,

hazard 3. The response by municipality is as follows: West Sadsbury Township 8, Highland Township 0, Parkesburg Borough 5, Sadsbury Township 0, Out of District 4. The average response per call was 9, with a total of 149 personnel for combined response hours of 47.24 hours. The average response time from dispatch to on scene was 8.28 minutes. For the month of April 2020 the Keystone Valley EMS Division responded to 95 calls for service: treated/transported BLS 25, treated/transported ALS 26, no service required 15, Patient refusal (treat, no transport) 18, public service 4, dead at scene 2, recalled 5. The municipal breakdown is as follows: Parkesburg Borough 35, Sadsbury Township 20, West Sadsbury Township 22, Highland Township 10, Atglen Borough 1, West Fallowfield Township 1, Christiana Borough, Lancaster County 4, Londonderry Township 1, Valley Township 1.

May, 2020: For the month of May, 2020, The Keystone Valley Fire Department responded to 23 calls for service: fire 5, rescue/medical assist 10, service 4, false 4, hazard 1. The response by Municipality: West Sadsbury Township 8, Highland Township 2, Parkesburg, Borough 5, Sadsbury Township 1, Out of district 7. The average response by personnel per call was 8 with a total of 167 personnel for combined response hours of 79.03. The average response time from dispatch to on scene was 11.32 minutes. For the month of May, 2020, the Keystone Valley EMS Division responded to 103 calls for service: treated/transported BLS 22, treated/transported ALS 32, no service required 14, patient refusal (treat, no transport) 19, public service 2, dead at scene 2, recalled 10, transferred care to other EMS 2. The breakdown by Municipalities: Parkesburg 27, Sadsbury Township 34, West Sadsbury 27, Highland Township 9, Atglen Borough 1, Sadsbury Township, Lancaster County 1, West Fallowfield Township 1, Coatesville City 1, Londonderry Township 1, Salisbury Township, Lancaster County 1.

Sadsbury Fire Company Report: For the month of May, The Sadsbury Fire Company responded to 8 calls for: motor vehicle accident 3, automatic fire alarm 2, engine transfer 2, house fire 1. The breakdown by municipality is as follows: Sadsbury Township 3, West Caln Township 2, West Sadsbury Township 1, Caln Township 1, and Honey Brook Borough 1. There was an average of 8.5 firefighters per call and there were 62 miles traveled with an average of 7.75 miles per call.

Engineer Report: Mr. MacCombie reported that he received one bid for the Road Improvement project, and 2 bids for the Oil and Chip. His office will review them and he will report back and next month's meeting.

Mr. MacCombie reported he has a Letter of Credit Certificate of Completion release of funds for Lafayette Square Partners L.P. for Lafayette Square Phase II and III in the amount of \$114,672.65 for the Board's approval.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to approve a Letter of Credit Certificate of Completion release of funds for Lafayette Square Partners L.P. for Lafayette Square Phase II and III in the amount of \$114,672.65 per Mr. MacCombie's

recommendation. With there being no questions, the Board voting “aye”, the motion passed.

Mr. MacCombie reported he has a Letter of Credit Certificate of Completion release of funds for Sadsbury Arcadia Associates L.P. for Sadsbury Park Phase 3A in the amount of \$15,574.75 for the Board’s approval.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to approve a Letter of Credit Certificate of Completion release of funds for Sadsbury Arcadia Associates, L.P. for Sadsbury Park Phase 3A in the amount of \$15,574.75 per Mr. MacCombie’s recommendation. With there being no questions, the Board voting “aye”, the motion passed.

Mr. MacCombie reported he has an Engineering Escrow release of funds for Lafayette Square Partners, L.P. for Lafayette Square Phase II & III in the amount of \$9,695.00 for the Board’s approval.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to approve an Engineering Escrow release of funds for Lafayette Square Partners, L.P. for Lafayette Square Phase II & III in the amount of \$9,695.00 per Mr. MacCombie’s recommendation. With there being no questions, the Board voting “aye”, the motion passed.

Mr. MacCombie reported he has an Engineering Escrow release of funds for Sadsbury Arcadia Associates, L.P. for Sadsbury Park Phase 3A in the amount of \$3,795.00 for the Board’s approval.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to approve and Engineering Escrow release of funds for Arcadia Associates, L.P. for Sadsbury Park Phase 3A in the amount of \$3,795 per Mr. MacCombie’s recommendation. With there being no questions, the Board voting “aye”, the motion passed unanimously.

Mr. MacCombie reported he has an Engineering Escrow release of funds for Sadsbury Arcadia Associates L.P. for Sadsbury Park Phase 3B in the amount of \$643.12 for the Boards approval.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to approve an Engineering Escrow release of funds for Sadsbury Arcadia Associates, L.P. for Sadsbury Park Phase 3B in the amount of \$643.12 per Mr. MacCombie’s recommendation. With there being no questions from the public, the Board voting “aye”, the motion passed.

Mr. MacCombie stated the Sadsbury Village Enhancement project of lighting will be starting shortly. There has been some confusion on the Quarry Road sinkhole. Todd Morgan billed the Township \$400.00 to setting a plate in the trench. The Road Crew thought they were to do it. Mr. MacCombie stated that Lincoln Crest has met all the requirements for Preliminary Approval of their expansion. Sadsbury Commons grading permit has been approved for the connector road. Keith Montone, of CTDI is in favor of

opening Stewart Houston Drive at Old Wilmington Road, but in the meantime he will temporarily block it off until it is ready to be opened. Chief Hawley stated they have a regular police presence there.

Mr. MacCombie stated that on Friday, the Sanitary manholes collapsed near Harry's on Old Wilmington Road. Pieces of concrete broke off internally and collapsed the manhole. Nate MacCombie was called out as was Pennsylvania American, who is responsible.

Solicitor Report: Mr. O'Keefe stated he has a Transportation Impact Fee Credit Agreement for Sadsbury Commons for the connector road. The Developer received Preliminary Approval credit for the cost of construction. The Act 209 agreement states the amount of credit of \$3,110,985.30. This agreement has been formally finalized, and their Attorney, Michael Gill is asking for approval.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to approve the Transportation Impact Fee Credit Agreement with Sadsbury Commons in connection to the connector road. With there being no questions from the public, the Board voting "aye", the motion passed.

Mr. Reynolds stated a Little League team wants to use Bert Reel Park ballfield for practice. Max stated that in the yellow stage, as we are in (COVID-19), there is a limit of 25 people with social distancing. Ms. Russell stated it would be a good idea to post guide lines at the park and make Township information available. Mr. Reynolds stated if they want to use the field for practice, it is at their own risk.

Planning Commission Report: Mr. Jessey stated they will have a meeting next month with Eric Carlson from Arcadia.

Zoning Report: Mr. MacCombie reported there are permit applications for decks, porches, patios, and a garage.

Simon Jessey reported the Zoning Update Committee will sit tight and wait until the Township opens.

Chester County Airport Update: no report.

Payment of Invoices:

Mr. Reynolds made a motion, seconded by Mr. Taylor, to pay the May 2020 invoices in the amount of \$190,476.15. With there being no questions, the Board voting "aye", the motion passed.

New Business:

Linda Shank asked to have a protective shield put up on the front counter window as a precaution against COVID-19 when the Township reopens.

Mr. Reynolds instructed her to contact C&R Glass and have them put up a shield.

With there being no further business, Mr. Reynolds made a motion, seconded by Mr. Taylor, to adjourn the meeting. With there being no questions, the Board voting "aye", the motion passed.

Respectfully Submitted,

Linda Shank
Secretary