

Board of Supervisors Regular Meeting 6 August 2024

A regular meeting of the Sadsbury Township Board of Supervisors was conducted on Tuesday 6 August 2024 commencing at 7:00 p. m. Chairman Mr. Reynolds called the meeting to order. Present was Supervisor Mr. Hanaway, Supervisor Mr. Taylor was present on the telephone. Also present was Township Solicitor Mr. O'Keefe, Township Engineer Mr. Dennis O'Neil, Police Chief Michael Hawley, Township Manager Mr. Przychodzien and members of the community.

Mr. Reynolds announced that due to Linda Shank, the Secretary being absent the meeting would be recorded.

A moment of silence and the Pledge of Allegiance was observed.

Mr. Reynolds made a motion, seconded by Mr. Hanaway, to waive the reading of the minutes of the previous meeting. With there being no questions from the public, the Board voting "aye", the motion was passed unanimously.

Mr. Reynolds made a motion, seconded by Mr. Hanaway to adopt the minutes of the previous meeting. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Public Comments on Agenda Items Only:

There no public comments.

Police Report

Please see the Police Chief's Report

Township Manager's Report

- a. The Eagle Scout project for Bert Real Park has started and with the help of the Public Works Department will be completed by the end of August, 2024.
- b. The first curb painting in Sadsbury Park is completed and the HOA is very pleased with the outcome.
- c. A meeting with the auditors will be held the morning of 6 August 24 with the findings being review at the Board of Supervisors meeting 6 August 24. The Auditors will give a presentation at the September Board of Supervisors meeting.
- d. The Liquid Fuels audit is completed and all documents signed and the funds transferred from the General Fund to Liquid Fuels account.
- e. As reported in the July meeting work was being done to change the traffic light pattern at Rt30 and Old Wilmington Road. This project has been put on

hold due to the traffic study that was completed indicating there was not enough traffic to warrant the change at this time.

f. As reported in the July meeting that the service contractor for the traffic light improvement had started. This proved to be very good timing, due to the storm coming through and causing a power outage of more than 24 hrs. The new batteries worked well until the Public Works Department were able to get the generator installed for the duration of the outage.

e. The first public meeting on the 2025 Budget was held on 31 July 2024. The departments and the Board of Supervisors reviewed the budget making changes where needed. The next public meeting on the budget will be held in September

Public Works

For the month of July, the Public Works Department spent a majority of its time mowing and weed control of Township owned properties and right-a-ways, maintenance of vehicles and equipment and inspection and operation of emergency equipment to ensure proper operation in the event of an emergency situation. For the month of July, it is important to note that Storm drains have been inspected and cleared if warranted. All street and road signs have been checked for visibility and maintenance if needed. Pot holes have been filled on Greenbelt Drive, Sadsbury Road, Old Mill Road and Compass Road. The Department has painted the curbing at the intersection of North Harner Boulevard and Fox Trail prohibiting parking in the area of stop signs and fire hydrate.

On the evening of July 17th, the Department responded to damage from severe storms that resulted in several trees down across roads and power outages. Trees were removed from roads and generators were connected to traffic lights. Fortunately, Sadsbury Township was spared in regards to serious damage compared to bordoring Townships.

Emergency Management Report:

Mr. Taylor reported there were no emergencies in the Township involving the Emergency Management Coordinator.

Westwood EMS Report

John Sly reported there were 33 total response in Sadsbury Township: Medical 27, Vehicular 2, Fall 1, Injured Person 1, Assault 1 and Fire Stand-by 1.

Keystone Valley Fire Department Report

There was a total of 28 Incidents for the month of July, 2024. The average personnel per call was 10 people. The average response time from dispatch to on the scene was 6:00 minutes. The total man hours wer 91.16 hours. The number of call are broken

down as follows: Parkesburg Borough 7, West Sadsbury Township 9, Highland Township 1, In District 17, Out of District 11, Sadsbury Township 2, Coastesville City 4, Valley Township 1, East Fallowfield 2, Salisbury Lancaster County 1 and South Coasteville1. The Keystone Valley Fire Department Emergency Medical Servies responded to 24 calls in Sadsbury Township.

Sadsburyville Fire Department Report

Please see report

Planning Commission

The Planning Commission did not meet in July, do to vacations and there being no items to review. The next meeting is scheduled for 14 August 2024.

Engineer Report

Mr. O'Neil reported he has a Letter of Credit Reduction for Lafayette Square Partners L. P. by \$237,936.77, the new balance of the Bank Reserve Account will be \$35,750.00.

Mr. Reynolds made a motion, seconded by Mr. Hanaway, to approve Letter of Credit Reduction for Lafayette Square Partners L. P. in the amount of \$237,936.77, the new balance of the Bank reserve Account will be \$35,759.00. With there being no questions from the public, the Board voting "aye" the motion was passed unanimously.

Mr. O'Neil reported that he has an Engineering Escrow release of funds for Lafayette in the amount of \$5,688.76 for the Board's approval.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to approve an Engineering Escrow release of funds for Lafayette Square Partners L.P. per Mr. O'Neil's recommendation. With there being no questions from the public, the Board voting "aye" the motion was passed unanimously.

Mr. O'Neil reported he has an engineering Escrow release of funds for Lincoln Crest Mobile Home Park Expansion in the amount of \$1,318.75 for the Board's approval.

Mr. Reynolds made a motion, seconded by Mr. Hanaway to approve and Engineering Escrow release of funds for Lincoln Crest Management, LLC in the amount of \$1,318.75 per Mr. O'Neil's recommendation. With there being no questions from the public, the Board voting "aye" the motion was passed unanimously.

Mr. O'Neil reported he has an engineering Escrow release of funds for Clover Hill at Sadsbury Park in the amount of \$536.26 for the Board's approval.

Mr. Reynolds made a motion, seconded by Mr. Taylor to approve an Engineering Escrow release of funds for Clover Hill At Sadsbury Park, XARIS Property Group, LLC in the amount of \$536.00 per Mr. O'Neil's recommendation. With there being no questions from the public, the Board voting "aye" the motion was passed unanimously.

Mr. O'Neil reported that he has an engineering Escrow release of funds for Sherwin Williams Unit 2 Buck Run Condominium in the amount of \$276.25 for the Board's approval.

Mr. Reynolds made a motion, seconded by Mr. Hanaway to approve an Engineering Escrow release of funds for Unit #2 Parkesburg, L. P. in the amount of \$ 276.25 per Mr. O'Neil's recommendation. With there being no questions from the public, the Board voting "aye" the motion was passed unanimously.

Mr. O'Neil reported that he has an engineering Escrow release of funds for Sadsbury Commons in the amount of \$3,527,50 for the Board's approval.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to approve an Engineering Escrow release of funds for Sadsbury Commons, L. P. in the amount of \$3,527.50 per Mr. O'Neil's recommendation. With there being no questions from the public, the Board voting "aye" the motion was passed unanimously.

Mr. O'Neil reported that he has an engineering Escrow release of funds for Sadsbury Square in the amount of \$438.75 for the Board's approval.

Mr. Reynolds made a motion, seconded by Mr. Taylor, to approve an Engineering Escrow release of funds for Sadsbury Square, Sadsbury Associates, L.P. c/o Randy White in the amount of \$438.75 per Mr. O'Neil's recommendation. With there being no questions from the public, the Board voting "aye" the motion was passed unanimously.

Mr. O'Neil reported that Dave Porter reviewed the two bids received for the HVAC upgrade to existing system. Mr. O'Neil presented the Board of Supervisors Mr. Porter recommendation to accept the bid from Comfort Pro, Inc. in the amount of \$73,963.45.

Mr. Reynolds made a motion, seconded by Mr. Hanaway to accept the bid of \$73,963.45 for the HVAC Upgrade. With there being no questions from the public the Board voting "aye" the motion was passed unanimously.

Zoning/Building Report: Zoning permit 1 Fence , 1 for home occupation, 4 sign permits. Building permits 1 new porch, 3 deck, 2 for generators, 1 air conditioner replacement, 2 manufactured homes , 1 pole barn, 1 for the Taco Bell1 fire suppression for Taco Bell. Performed 28 inspections. Complaints: 2 high grass.

Chester County Airport Update: Nothing to report.

Payment of Invoices:

Mr. Reynolds made a motion, seconded by Mr. Hanaway to pay the August invoices in the amount of \$221,248.25. With there being no questions from the public, the Board voting "aye" , the motion passed unanimously.

Public Comment:

Mr. Todd Wilson Octorara Road had several questions about the property he owns, in reference to zoning. After a lengthy discussion the Chairman and the Solicitor requested Mr. Wilson to put in writing what he is asking the Board to address in regard to his property.

With there being no further business, Mr. Reynolds made a motion, seconded by Mr. Hanaway, to adjourn the meeting. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Respectfully submitted,

S. A. (Tony) Przychodzien, Jr

Township Manager