

Board of Supervisors Regular Meeting Tuesday, August 2, 2016

A regular meeting of the Board of Supervisors was conducted on Tuesday, August 2, 2016 commencing at 7:00 p.m. Chairman, Mr. Hensel called the meeting to order. Present was Supervisors Mr. Taylor and Mr. Schuibbeo, Township Solicitor Mr. O'Keefe, Township Engineer, Mr. MacCombie, Township Zoning/Building Officer, Mr. Lowry, and members of the community.

A moment of silence and the Pledge of Allegiance were observed.

Mr. Hensel announced the Board met in Executive Session on July 25, 2016 to discuss personnel matters.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to waive the reading of the minutes of the previous meeting. With there being no questions from the public, the Board voting, "aye", the motion passed unanimously.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to adopt the minutes of the previous meeting. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. O'Keefe announced the Conditional Use Hearing on Sadsbury Commons will be continued to a special meeting on August 23, 2016 and he asked the Board for permission to advertise the meeting.

Mr. Hensel made a motion, seconded by Mr. Taylor, to advertise the special meeting on August 23, 2016 for the continuation of the Conditional Use Hearing for Sadsbury Commons. With there being no questions from the public, the board voting "aye", the motion passed unanimously.

Township Police Report: Chief Ranck reported the police patrolled 3,801 miles during the month of July and answered 351 calls for service as follows: 911 hang-up 4, assault with injuries 1, hit and run crash 1, vehicle crash with injuries 1, property damage crash 3, alarm fire 2, alarm police 6, animal complaint 3, assist fire department 2, assist to other police department 3, shrubbery fire 1, Township business check 87, civil dispute 1, child custody dispute 1, disabled vehicle 1, disturbance 4, domestic disturbance 11, drug/narcotic violation 2, DUI related crash 1, erratic driver 7, escort person or money 1, extra patrol request 2, fight 1, police information 10, fraud (actual or attempted) 1, harassment 1, residential house check 40, medical emergency 36, miscellaneous police nature 51, missing person 4, noise complaint 3, Township park check 11, repossession 2, report only (NIP incident) 9, shots heard or shooting (no injuries) 1, stolen vehicle 2, suspicious condition 6, suspicious vehicle 2, theft 3, traffic general hazards 6, trespasser 1, traffic stop 8, warrant hit or service 2, and 6 well-being checks. The July 2016 criminal arrests are as follows: 1 possession of Marijuana, 1 possession of Heroin, 2 possession of paraphernalia, 1 public drunk, 2 thefts, 1 theft by deception, 3 receiving stolen property, 2 disorderly conduct, 2 recklessly endangering another

person, and 1 DUI and related charges. These arrests do not include any pending investigations.

Township Public Works Report: For the month of July, the Public Works Department maintained the Bert Reel Park, Sadsbury Park, Pumping Station, Greenbelt Drive (Part of Bert Reel Park), maintenance building and Township Municipal building by mowing, weed trimming, cutting limbs, cleaning up trash and woody debris and weeding flower beds. Township drain inlets and outlets have been checked and maintained on a regular basis. Roadside mowing was done on the following roads: Old Mill Road, Morris Lane, Washington Lane, Railroad Alley, Penn Street, Quarry Road, and Greenbelt Drive. The Department mowed properties at 885 Old Wilmington Road and 827 Old Wilmington Road which were in violation of the Township Weed Ordinance. Sewer meter readings have been recorded for the second quarter. The Department also performed painting of the John Deere Tractor wheels and the flag pole located at Bert Reel Park. To help assist with the painting of the flag pole, a bucket truck was provided to us by Greg A. Vietri Electric. At the request of the Park Committee members we removed the honorary plaque from the pavilion located at Bert Reel Park so that it's weathered appearance can be restored. The Commonwealth has begun making payments for expenses to fight Winter Storm Jonas during January 22-24. At this time due to the volume and randomness of the projects coming through their system, they are unable to give specific information on who is being paid and when. The equipment hours are 11.4 with 223 vehicle miles travelled.

Mr. Taylor reported that the Township is accepting resumes for part-time Public Works laborer. The advertisement for this position is on the web-site.

Mr. Taylor reported he has received an estimate from E.M. Kutz, Inc. to install poly rear fenders with rubber flap at the bottom with stainless steel mounting brackets. Mr. Taylor stated this will keep it from rusting and will save the truck for years to come.

Mr. Taylor made a motion, seconded by Mr. Hensel, to install poly rear fenders with rubber flap at bottom with stainless steel mounting brackets by E.M. Kutz, Inc. for \$1,200.00. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Taylor stated it is time to discuss the annual maintenance agreement with Modern Group for the two back-up emergency generators. One generator is in the Township building and the other is for the pump station. The Township building will have 1 major and 3 minor inspections a year for \$1,230.00 and the pumping station will have 2 major and 2 minor inspections a year for \$1,525.00.

Mr. Taylor made a motion, seconded by Mr. Hensel, to accept the annual maintenance agreement with Modern Group for the two back-up emergency generators. The Township building for 1 major and 3 minor inspections at an annual cost of \$1,230.00 and the pumping station for 2 major and 2 minor inspections at an annual cost of \$1,252.00. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Emergency Management Coordinator Report: Mr. Taylor completed FEMA class IS-02900 National Disaster Recovery and also IS-00111.a Livestock in Disasters. Mr. Taylor gave an update on the Emergency Operations Plan and was given permission by the rest of the Board to purchase binders to distribute the Plan when it is completed. Mr. Taylor stated the AED in the lobby is missing and needs to be replaced. Mr. Taylor would like to investigate the cost of a replacement AED. Chief Gathercole will e-mail different organizations for costs. Chief Ranck has people coming to change the batteries in their AEDs and the Chief will have them contact Mr. Taylor.

Keystone Valley Fire Department: Chief Gathercole reported that for the month of July, the Keystone Valley Fire Department responded to 27 calls for: fire 5, rescue /medical assist 8, fire police only 2, false alarm 4, gas leaks/carbon monoxide incidents 3, and stand-by or cover mutual aid 5. The response by municipality is as follows: Sadsbury Township 5, West Sadsbury Township 5, Highland Township 1, Parkesburg Borough 5, and 11 out of district. The response by personnel was 6 for the average response per call with a total 152 personnel for combined response hours of 135.87. The average response time in district was 5:40 and 6:00 out of district. There were 2 in-house trainings with 40 members attending for 20 hours of combined training hours. The Keystone Valley EMS Division handled 105 calls for July for: treated/transported BLS 27, treated/transported ALS 34, no services required 10, patient refusal 15, recalled on route 2, recalled on-scene 3, treated/transferred care 1, lift assist-public assist 1, and dead at scene 2. The municipal break-down is as follows: Parkesburg Borough 27, Sadsbury Township 38, West Sadsbury Township 18, Highland Township 6, Christiana Borough 6, East Fallowfield Township 1, West Fallowfield Township 2, and Atglen Borough 3.

Sadsburyville Fire Company Report: Chief Eric Brecht reported that for the month of July the Sadsburyville Fire company responded to 15 calls for: 1 odor investigation, 1 trees/wires, 1 engine transfer, 2 engine stand-by, 6 building fires, 3 automatic fire alarms, and 1 elevator rescue. There were 97 volunteer firefighters responding with an average of 6.5 firefighters responding per call. There were 143 miles traveled with an average of 905 miles per call. The time in service was 18 hours and 8 minutes. The response by municipality is as follows: Sadsbury Township North 5, Sadsbury Township South 0, Valley Township 5, Parkesburg 1, Cochranville 1, London Britton 1, and West Grove 1. The combined firefighter training hours was 150.5 and the combined personnel fundraising hours were 110. The training topics for July were pumps, rapid intervention, hose line advancement and loads, and equipment maintenance. Firefighters were trained in rapid intervention, aircraft rescue, and basement fires.

Sadsbury Park Committee Report: The Sadsbury Park Committee met on July 25, 2016. There are currently 29 vendors signed up for Community Day. Press releases have been sent to the Daily Local News and Community Courier and they have interviewed the DiLabbio family. Releases will be sent to Coatesville Times and Chester County Times. Publicity banners have been placed outside both the Municipal Building and Bert Reel Park. Arrangements to hang posters in local businesses and display yard signs were made. There are 14 volunteers and an additional 6 who have expressed interest. Shirts for all Community Day staff have been ordered. The itinerary for the site preparation for Community Day was planned. For security matters at the park, it was recommended that only current members of the committee, the Board of Supervisors and current Township employees should conduct park operations. The following recommendations have been arrived at following discussions with Board of Supervisor Liaison Anthony Schuibbeo: Matt Hensel will hold any and all keys to Bert Reel Park buildings and structures. Matt Hensel will be notified by the Township when structures or buildings at the park need to be locked or unlocked.

A face painter has been hired to work Community Day at a price of \$160.00. Mr. Jessey made a suggestion to use the mobile sign to direct people where to park.

Township Engineer Report: No report

Township Solicitor Report: Mr. O'Keefe reported the Township leases the use of the cell tower on the Piston Popper's Property. A representative of the company, Power Alliance LLC wants to extend the lease by 30 years on top of the 14 years left on the lease. The terms of the current lease are that after every 5 years the amount increases 15%. Mr. Pompo wants to increase only 15 years on top of the 14 years remaining on the lease and propose a 3% increase after every year. No decision is needed tonight. Mr. Lowry stated they are supposed to give a structural report on the tower. Mr. O'keefe stated he will include that in his letter to the company.

Mr. O'Keefe stated the Zoning Hearing Board is meeting August 15 for an application from Rebecca and Karl Peters for a special exception to expand a nonconforming dwelling to build an attached garage. The Board does not wish to take a position on this application.

Mr. O'Keefe stated the Township desires to create an Ordinance for the position of Township Manager. According to the Second Class Township Code, this must be Advertised for the September 6, 2016 Board of Supervisors Meeting.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to advertise an Ordinance to create the position of Township Manager position for the September 6, 2016 Board of Supervisors Meeting. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Township Planning Commission Report: No meeting in July

Township Zoning Report: Mr. Lowry reported there were 39 inspections performed in July. Fifty Five inquiries have been received. Five permits were issued in July; 1 shed, 1 light pole, 2 signs, and 1 single family dwelling. The property owner at 107 Quaker Road has submitted an application for a special exception to the Zoning Hearing Board. The owner is requesting approval to construct a garage addition on a non-conforming lot. The Hearing is scheduled for August 15, 2016 at 7:00 p.m. The structural steel will be erected at CVS the first week of August. The final approval of the Ordinances and Conditional Use Hearing is in the process and a decision is expected in August.

Mr. Lowry asked the Board to purchase Municipal Code Support Book for Sadsbury Township for \$125.00

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to purchase a Municipal Code Support Book for Sadsbury Township in the amount of \$125.00. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Chester County Airport update: No July meeting. The Boy Scouts will have an event at the Airport.

Payment of Invoices:

Mr. Hensel made a motion, seconded by Mr. Taylor, to pay the July 2016 General Fund invoices in the amount of \$168,240.31. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to pay the July 2016 Sanitary Sewer invoices in the amount of \$101,775.95. With there being no questions from the public, the Board voting, "aye", the motion passed unanimously.

Old Business:

Elizabeth Sonsini came before the Board to discuss the relinquishment of an abandoned road. Ms. Sonsini stated the road used to be Chestnut Street and is attached to 19 Washington Lane. It has not been used by the Township for 41 years and she and her neighbor has been taking care of the property. She was told by the Board in the past, that if the road is not used in that length of time, it will be vacated to the property owners. Ms. Sonsini needs something in writing as she is listing her home for sale. The Board directed Ms. Sonsini to put in an e-mail or letter her desire of what she wants from the Board of Supervisors and the lawyers will look at the legal options available.

New Business:

Tammy Russell has received information on Higher Information Group, an on-site shredding service to come to the township and do a shredding event. Up to 20 boxes at time of pick up will be billed at a rate of \$100.00. The community can also drop off boxes here as well and a certificate will be e-mailed after shredding is complete. Mr. Taylor and Mr. Schuibbeo would like to have a community shredding event, and Mr. Hensel would like the residents to bring their shredding to the truck and not store their items here at the Township building. Time wise, Mr. Taylor would like to have mid-September on a Saturday 9 to 11. Ms. Russell will check the request out with the company.

Mr. Hensel reported the office is in need of someone to help with the collection of delinquent sewer and trash accounts, as well as help with the phone and people at the counter. The position will be a permanent position working 20 hours a week.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to accept resumes for the part-time Administrative Assistant position. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Public Comment:

Mr. Taylor stated he is walking the Township roads checking on hydrants, drains, the swimming hole and the track at Bert Reel Park; meeting residents and getting their feed-back. He noticed the patch work on Stovepipe Hill Road is coming apart.

Mr. Schuibbeo would like to thank Rita Maurio and the whole Park Committee for making Community Day come together. Now they can look forward to the Tri-Centennial celebration.

Ms. Maurio would like to have it looked into to change Sadsbury Township from a 2nd Class Township to a 1st Class Township. There are many benefits to up-grading, one benefit would be grant funding.

Jarrett Jackson from the Coatesville Area NAACP came before the Board concerning the Social Media posting on the police face book page. Law enforcement and residents relations are strained everywhere at this time. He has been receiving calls about Confederate flags being flown at resident's homes and this causes tension with some neighbors. Chester County District Attorney, Tom Hogan will host a community relations training course concerning law enforcement and community relations. Mr. Jackson stated that he hears the social media account has been closed down and all he wants is for everyone to get along.

Eric Brecht said the Board is doing a great job.

With there being no further business, Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to adjourn the meeting. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Respectfully Submitted,

Linda Shank
Secretary

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