

## **Board of Supervisors Regular Meeting Tuesday, April 5, 2016**

A regular meeting of the Board of Supervisors was conducted on Tuesday, April 5, 2016 commencing at 7:00 p.m. Chairman Mr. Hensel called the meeting to order. Present was Supervisors Mr. Taylor and Mr. Schuibbeo, Township Solicitor Mr. O'Keefe, Township Engineer, Mr. MacCombie, Township Building/Zoning Officer, Mr. Lowry, and members of the community.

A moment of silence and the Pledge of Allegiance were observed.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to waive the reading of the minutes of the previous meeting. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Hensel made a motion, seconded by Mr. Taylor, to adopt the minutes of the previous meeting. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

**Township Police Report:** Chief Ranck reported the police patrolled 4,536 miles during the month of March and answered 179 calls for service as follows: 911 hang-up call 1, cardiac respiratory arrest 1, fatal automobile crash 1, vehicle crash with injuries 3, property damage crash 5, alarm police 10, animal complaint 3, assist fire department 1, assist to other police dept 6, emotional disorder 1, criminal mischief/vandalism 2, child custody dispute 1, disabled vehicle, domestic disturbance 4, drug/narcotic violation 1, DUI related crash 1, EnRADD Detail 1, erratic driver 3, escort person or money 1, field or brush fire 1, for police department information 10, fraud (actual or attempted) 1, harassment 2, emergency radio/MDC ID activation 1, identity theft 1, keys locked (Vehicle or House) 1, medical emergency 31, miscellaneous police nature 21, missing person 1, noise complaint 3, parking violation 2, service of PFA Order 2, repossession 3, report only (NIP incident) 2, indecent sexual contact (no assault) 1, suspicious condition 12, traffic general hazards 10, trespasser 2, traffic stop 16, vacation check request, and 2 well-being checks. Chief Ranck reported that all TraCs equipment has been installed and is fully functional in the marked and unmarked patrol vehicles. The police department is set to go live as early as next week. We are waiting for the state to finalize the approval with AOPC. All citations, warnings, crash reports and information exchange forms will all be electronically submitted through TraCs and result in a much more cost effective process eliminating the purchase of paper citations, accident exchange forms and most importantly streamlining the entire process. The police department conducted speed details in the area of the 2800 block of Lincoln Highway during the month of March which resulted in numerous traffic citations being issued for speeding.

**Township Public Works Department Report:** Mr. Taylor read the Public Works report prepared by Mr. Simmons, Public Works Foreman. For the month of March, the Public Works department spent a notable amount of time preparing for two winter weather events, but only having to respond to one. On March 4<sup>th</sup>, the type of event was a minor

1-1.5 inches and 50% of roadways were treated. On March 20<sup>th</sup>, the event was minor, with wet roads and less than an inch of snow on grassy surfaces with no action taken. The Public Works Department cut and chipped woody debris within the road right-a-way along Old Mill Road, back filling and firming up road edges with stone on Compass Road and Old Mill Road, filling in several sink holes with dirt and compacting soil along our sewer lines, filling in a few pot holes in various areas with the majority of pot holes to be filled in April. No parking signs were installed on unnamed alley between Spruce Street and Middle Street. Bert Reel Park was prepared for mowing by cleaning up an abundant amount of tree limbs, twigs, and litter. We repaired or replaced all damaged and non-working lights at kitchen/bathroom buildings. Two loads of Diamond Tex were picked up and delivered to the ball field. At the main Township Building, the lighting in the police offices has been replaced with new energy efficient LED bulbs. All basic maintenance checks on all equipment was performed regularly throughout the month. The President has declared a disaster for the Commonwealth of Pennsylvania for the January Storm Jonas. The next step in the reimbursement process has now been scheduled with meetings in which applicants will need to attend for further briefing. The meeting is scheduled for Friday April 15, 2016 at the Chester County Public Safety Training Campus on 137 Modena Road, Coatesville. It is extremely important that each applicant agency/ organization have someone attend the briefing to hear the details and timeline of the reimbursement process. At applicants briefing, the County is requesting that all applicants bring with them all the required forms and documents which have been submitted thus far along with the DAP 1-Public Disaster Assistance Application and Agreement for Financial Assistance, DAP 2 – Designation of Agent Resolution. These are included to the agenda to be approved at the meeting tonight. Equipment hours are 10.3 and vehicle miles are 1,012.

Mr. Taylor stated that Mr. Simmons has been looking into the Township Ordinance 2005-07, regarding traffic and parking on certain roads and feels that it needs to be updated. Mr. Hensel feels that the Ordinance is eleven years old and it is time to up-date it, and it is hard to enforce speeding without the Ordinance to back up the speed limit.

Mr. Taylor made a motion, seconded by Mr. Hensel, to have Mr. Simmons up-date Ordinance 2005-07 pertaining to regulation of traffic and parking on certain roads within Sadsbury Township. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Taylor made a motion, seconded by Mr. Hensel, to adopt the PEMA-DAP 2 “Designation of Agent Resolution, authorizing the agent to sign the DAP-01 form, public assistance application and agreement for financial assistance form. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Taylor made a motion, seconded by Mr. Hensel, to appoint David Simmons as the representative to attend meetings in regards to FEMA. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

**Emergency Coordinator Report:** Mr. Taylor stated he has nothing to report.

**Keystone Valley Fire Company Report:** Chief Gathercole reported that for the month of March, the Keystone Valley Fire Department responded to 34 calls for: fire 15, rescue/medical assist 10, fire police only 4, and false alarm 5. The response by territory is as follows: Sadsbury Township 8, West Sadsbury Township 4, Highland Township 3, Parkesburg Borough 12, and out of District 6. The average response by personnel per call was 10 with a total of 295 personnel for combined response hours 415.89. The average response time in district was 4:02 and 6:00 out of district. There were 9 trainings with 66 members attending for 33.50 hours combined training hours. Two members completed Hazmat Operations Training and 15 members attended Fire Dynamics and Strategies Training with another 4 members completing drivers training refresher training. The fire units traveled 1,838 miles using 330.4 gallons of fuel and the ambulance traveled 2,629 miles using 251.8 gallons of fuel. The Keystone Valley Fire Department EMS Division handled a total of 107 calls for: treated/transported BLS 28, treated/transported ALS 39, no services required 11, patient refusal 15, recalled enroute 6, recalled onscene 2, treated and released 3, recalled prior to response 1, and dead at scene 2. The Municipal breakdown is as follows: Parkesburg Borough 36, Sadsbury Township 39, West Sadsbury Township 10, Highland Township 11, Christiana Borough 2, West Fallowfield Township 5, West Brandywine Township 1, and Londonderry Township 1.

**Sadsburyville Fire Company Report:** Assistant Chief Dave Reynolds reported that for the month of March, the Sadsburyville Fire Company responded to 18 fire responses for: 4 house fires, 1 relocate, 1 gas leak, 1 odor investigation, 6 motor vehicle accidents/1 with entrapment, 2 building fires, 1 barn fire, and 2 auto fires. The response by Municipality is as follows: Sadsbury Township North 7, Sadsbury Township South 1, Valley Township 2, Coatesville City 2, Londonderry Township 1, West Fallowfield Township 1, and Parkesburg Borough 4. In district (Sadsbury North) the average response time (dispatched to on scene ) was 8 minutes. The Hurst Hydraulic Rescue Tool was used 1 time and 1,000' of 5" supply hose; 250' of 3" supply house; 250' of 1-3/4" attack house; 100' of 1" trash line, and 1,100 gallons of water was utilized. The combined firefighter training hours was 262 and the combined personnel fundraising hours were 100. In the month of March, 4 firefighters took part in Firefighter 1 training, 1 firefighter in Firefighter 2 training and 1 firefighter in Pumper Driver/Operator training. All active firefighters completed annual Hazardous Materials Refresher Training and Basic First Aid Training.

**Sadsbury Park Committee Report:** Ms. Maurio reported that Community Day will be August 20, 2016 at Bert Reel Park. The event will center on a very special ceremony dedicating Eric's Place, a new playground area. The Committee is looking for sponsors and is offering space to vendors. Sponsors are already calling. Mr. O'Keefe stated the vendors should not be under contract, as is now proposed. Mr. O'Keefe will have Mr. Pompo look at the vendor contract to see what legal form can be used. Ms. Mauro stated that Matthew Hensel has done a wonderful job with the face book page for the park and the Road Department is going great work at the park. Simon Jessey stated he would like to make decisions based on the budget they have to work with. There will be a lot of fundraising and advertising will begin soon for Community Day sponsors. For

\$186.00 + tax, Fed EX can make a sign to staple to the old sign for this year and next year replace the old sign. A 16'x20' platform centerpiece with steps and a canape, including setting it up and taking it down can be rented for \$1,369.93. Mr. Jessey asked if the Township had insurance that would cover this platform. He also asked if a new flag could be installed at the park. The company from which they are renting inflatables, such as moon bounce and an obstacle course would carry insurance to cover the Township. Mr. Hensel stated that they need to form a Park Committee Board and bring what your requests are to the Board of Supervisors. Mr. Hensel stated they can have a 5 member board or a 7 member board. Mr. Jessey asked if now they could have a 5 member board and change it if necessary to a 7 member board. The five member Board would include: Maria Maurio, Leonard Maurio, Matthew Hensel, Jesse Donovan, and Simon Jessey.

Mr. Schuibbeo made a motion, seconded by Mr. Hensel, to establish a 5 member Parks Committee to meet on the fourth Monday of each month and to report to the Board of Supervisors at their monthly meeting. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Schuibbeo thanked Ms. Maurio and Mr. Jessey for all their hard work and dedication to the creation of the Park Committee and the organization of Community Day.

**Township Engineer Report:** Mr. MacCombie reported that he has an Engineering Escrow release of funds for Lot 2, Morris Farm 103 Independence Way in the amount of \$247.50 for the Board's approval.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to approve an Engineering Escrow release of funds for Lot 2, Morris Farm, 103 Independence Way in the amount of \$247.50 per Mr. MacCombie's recommendation. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. MacCombie reported he has an Engineering Escrow release of funds for Ethernore and Associates, 241 Stewart Houston Drive in the amount of \$53.75 for the Board's approval.

Mr. Hensel made a motion, seconded by Mr. Taylor, to approve an Engineering Escrow release of funds for Ethernore and Associates, 241 Stewart Houston Drive in the amount of \$53.75 per Mr. MacCombie's recommendation. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. MacCombie stated that Pennsylvania American Water Company would like to hire his company to design a stormwater Management system at their water pump station located at Quarry Road and Greenbelt Drive. Mr. MacCombie stated he cannot do private work in the Township without the approval of the Board of Supervisors.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to give approval for Mr. MacCombie to perform private work for Pennsylvania American Water Company to design a stormwater management system at the PAWC water pump station located at Quarry Road and Greenbelt Drive. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. MacCombie reported the maintenance contract for Pennsylvania American to maintain the Township sewer pumping station expires in June. PAWC feels they have to go back to the PUC to get permission to continue with a new contract. Mr. MacCombie feels it would be in the Township's best interest to have Mr. Pompo renew the contract for a longer period of time.

Mr. MacCombie received a quote from WG Malden for two portable flow meters, sensors, a download cable and one software license for a discounted price of \$10,000.00.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to authorize Mr. MacCombie to proceed to purchase two meters, sensors, download cable and software license from WG Malden at a price of \$10,000.00. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

In regards to the situation of Ms. Sellers on Stove Pipe Hill Road, Mr. MacCombie wants to evaluate the profile of the road before the sanitary sewer was installed. Mr. MacCombie will be back before the Board at a later date with a recommendation.

Mr. MacCombie attended the March 2, 2016 meeting of the Washington Lane Task Force and learned that although a RACP grant in the amount of \$2,500,000 was awarded for the Washington Lane project, representatives of the Task Force are more inclined to move forward with a control tower at the airport at this time. The anticipated cost would be in excess of \$5,000,000 and could take as much as 5 to 7 years to complete. Mr. MacCombie believes Sikorsky wants to come to a Board of Supervisors meeting to make a presentation. The CFO of Sikorsky believes they are using Washington Lane less now because of fewer contracts. Mr. MacCombie stated that the Board of Supervisors are the only ones that can authorize closing Washington Lane for helicopters, and they have never done so.

The Sadsbury Village Enhancement Project is over-bid by \$300,000. This area had 10 or 11 PennDOT projects at one time and all have dropped out with the exception of 2. The Enhancement Project is basically sidewalks, curbs, and landscaping.

Mr. MacCombie stated that David Porter from his office has completed an Executive Summary for sewage disposal alternatives for the present Board of Supervisors to review. The draft Act 537 was presented to the Board of Supervisors on November 4, 2015. The purpose of the presentation was to gain direction from the Board with regard to sewage disposal for the Cowan Road Area, Octorara Road Area, and the Lincoln Highway/Route 30 By-pass area. Since the majority of the Board that was in place at

the time of that meeting are no long on the Board, input and/or direction from this Board is sought prior to finalizing the Act 537 Plan Update for a 30-day Public Comment Period followed by submission to the PADEP.

**Township Solicitor Report:** Mr. O'Keefe reported that the trash contract with our present hauler expires at the end of August and he is requesting permission to advertise the bidding process.

Mr. Hensel made a motion, seconded by Mr. Shuibbeo, to authorize Mr. O'Keefe to advertise the bidding process for the Municipal Waste Collection for Sadsbury Township. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. O'Keefe reported that the Township fee schedule needed to be amended to be more user friendly with a modest increase in some fees.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to adopt Resolution 2016-06 , a resolution providing for the update to the fees required by Sadsbury Township for the conduct of business including Sub Division/ Land Development fees and review escrows and related proceeding; building permits, zoning fees and reviews and miscellaneous other administrative fees for services. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. O'Keefe stated that an Ordinance amending the Emergency Communications Systems to conform to the new County Emergency Voice radio system has been duly advertised for adoption at tonight's meeting.

Mr. Hensel made a motion, seconded by Mr. Taylor, to adopt Ordinance 2016-01, an Ordinance further amending the emergency communications systems ordinance to conform to the new county emergency voice radio system. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. O'Keefe stated that since the bid for the Sadsbury Township Enhancement Project bidding came in \$300,000 over the available funding, Penn Dot would like by resolution that the Township agrees to amend the terms of the agreement by increasing the costs.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to adopt Resolution 2016-07, a resolution authorizing the Township to enter into a Federal-Aid Reimbursement Agreement for the Sadsburyville Village Enhancement Project amending the terms of the agreement by increasing the costs due to bids coming in higher than the available funding. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. O'Keefe reported that a report was received from Traffic Planning and Design concerning the CVS/Retail Redevelopment traffic impact fee. A traffic impact fee of \$236,430.00 was previously calculated for this site based on full buildout of the site.

Phase 1 of the project includes only the CVS Pharmacy. The calculations of the fee for the pharmacy in Phase 1 is 50 new P.M. peak hour trips x \$213.00/P.M. peak hour trip = \$106,500.00. The proposed improvements that are included in the Township's Capital Improvements Plan are eligible for a credit toward the applicant's impact fee. TPD has coordinated with the applicants engineer to ensure that the cost estimates reflect only the work located within Sadsbury Township. The cost of the improvements subject to a credit was determined to be \$274,840.17. There would be no impact fees due at this time because the credit (\$274,840.17) is greater than the calculated impact fee for the Phase 1 project (\$106,500.) The remaining credit \$168,340.17 can be applied to future development on the site.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to accept the CVS/Retail Redevelopment Traffic Impact fee presented by Traffic Planning and Design in their letter dated March 7, 2016. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Michael Gill came before the Board concerning the Sadsbury Commons town center. Mr. Gill stated the town center could possible contain multifamily townhouses, and a learning facility. Mr. O'Keefe stated that in order to cover all the bases that may need to be done concerning amendments to the SALDO, waivers, Zoning Hearing Board, line map changes; the Board could pass a motion to authorize advertisement for a hearing in June.

Mr. Hensel made a motion, seconded by Mr. Taylor, to authorize Mr. O'Keefe to advertise for a hearing in June for the Sadsbury Commons town center development zoning and subdivision and land development ordinance. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. MacCombie stated a letter was received for approval of the Western Sanitary District special study in December 2015. The previous Board voted by resolution to have a pump station in the Western District owned by PAWC with a force main. The present Board will agree with the resolution. The CVS facility wants to install a holding tank until the pump station is built. Mr. MacCombie would like to have direction from the Board to meet with PAWC and Evans Mill to get this expedited as soon as possible.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to authorize Mr. MacCombie to meet with PAWC and Evans Mill concerning the Western Sanitary District. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

**Township Planning Commission Report:** No meeting held in March.

**Township Zoning Report:** Mr. Lowry reported that 35 inspections were performed and 71 inquiries have been received. Seven permits were issued in March for 2 temporary tents, 2 decks, 1 basement egress, and 1 solar array and alteration. Mr. Walker at 48 Stovepipe Hill Road had a fire on the property last month. A meeting was held and an

Enforcement Notice was hand-delivered. At 25 Greenbelt Drive the building has been rebuilt and interior upgrades are in progress. Keystone Builders are finished in the Sadsbury Park Development and Berks Homes are coming into the Development. Mr. Lowry stated Beiler Campbell will charge \$1,000 to appraise the old Township Building.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to authorize Beiler Campbell to appraise the Old Township Building for \$1,000. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Lowry stated he would like to have the Contractors Registration Ordinance 2006-05 repealed. The state of Pennsylvania now requires contractors to register in the state.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to authorize Mr. O'Keefe to advertise the repeal of Ordinance 2006-05, an Ordinance requiring contractors to register with the Township. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

**Chester County Airport Update:** Mr. Roberts stated his report was the same as Mr. MacCombie concerning the Washington Lane Task Force meeting. Mr. Roberts reported that the Chester County Airport is the only airport in the area without a control tower.

#### **Payment of Invoices:**

Mr. Hensel made a motion, seconded by Mr. Taylor, to pay the March 2016 General Fund invoices in the amount of \$281,870.06. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Hensel made a motion, seconded by Mr. Taylor, to pay the March 2016 Sanitary Sewer invoices in the amount of \$32,837.75. With there being no questions from the public, the Board voting, "aye", the motion passed unanimously.

#### **Old Business:**

Aerzen USA returned to the Board asking for Preliminary Land Development approval to construct a 21,000 square foot addition to the existing warehouse/office building at 108 Independence Way. Mr. Scott Kelley stated they were at the March Board of Supervisors meeting and have received a review letter from Mr. MacCombie dated April 4, 2016. There seems to still be issues with the Stormwater Management, lighting, and landscaping. Aerzen is confident it can adhere to the Stormwater Ordinance, however; at this time the 2 year storm to the 1 year storm and from the 10 year storm to the 2 year storm are not being achieved. The landscaping will be 202 trees short with an additional 407 shrubs. Aerzen would like to come to an agreement on the fee-in-lieu of with the Township giving credit for the cost of the shrubs. The lighting will be tied into the existing building with security lighting over each door. There will be 15 fixtures in the courtyard and will get back to Mr. MacCombie with the height of the poles. Mr.

Taylor expressed that he would like to have an additional Knox box on the new building extension. Mr. Hensel stated he would like to table this until next month and they could come back to the Board asking for a Preliminary/Final. Mr. MacCombie reported that Aerzen needs to give the Township an extension letter until June 15, 2016 and if they are not prepared to give a letter this evening, then they should be denied for their request. They have not complied with Lighting section 1304F of the Zoning Code and SALDO section 426. They have not complied with Landscaping Zoning Code section 1304A and SALDO Section 427A. They have not complied with Stormwater Management Section 423 and Township Ordinance 2005-05.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to deny Aerzen USA Preliminary Land Development to construct a 21,000 square foot addition to the existing warehouse/office building at 108 Independence Way per the reasons given by Mr. MacCombie. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Kelly stated the Township will have an extension letter tomorrow.

### **New Business:**

A resume was submitted by Eric Schmelzer for the open position on the Zoning Hearing Board.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to appoint Eric Schmelzer as a member of the Sadsbury Township Zoning Hearing Board. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Hensel stated the Township is still seeking a resume for the alternate position on the Zoning Hearing Board.

Mr. Hensel reported that the Chester County Tax Claim Bureau is asking to exonerate a removed mobile home in the Township as uncollectable for property tax lien.

Mr. Hensel made a motion, seconded by Mr. Taylor, to allow the Chester County Tax Claim Bureau to exonerate a removed mobile home in the Township as uncollectable for property tax lien. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Hensel made a motion, seconded by Mr. Schuibbeo, to allow Tammy Lynn Russell attend an accounting class as part of the PSATS Convention on Monday, April 19, 2016 and also an accounting seminar on May 3, 2016 presented by Mallie & Co. from 8:00 a.m. to 2:00 p.m. at the Montgomery County Fire Academy. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Melinda Williams came before the Board of Supervisors requesting a 3-way stop sign at intersections of Old Mill Road and Friendship Way, a sign at Octorara Road and Old Mill

Road that states "Closed to non-local traffic" of "Local Traffic Only", speed limit reduced from 35 miles per hour to 15 miles per hour, and the installation of speed bumps. Mr. Hensel stated that all the requests Ms. Williams made would require a traffic study. Mr. MacCombie stated a traffic study could cost as much as \$750,000. Tickets cannot be written unless speed limit is documented and an Ordinance is done. Chief Ranck will set up the speed machine at the location and see what the speed is.

Mr. Schmelzer came before the Board of Supervisors to discuss excessive traffic and speed on First Avenue. Mr. Schmelzer stated there are a lot of kids playing on First Avenue. The speed limit sign on First Avenue is 35 mph by Ordinance and signs will need to be put in place. Mr. Taylor stated there is a lot of work to do with signs in the Township.

**Public Comment:**

Melinda Williams Thanked the Board for listening to her request; she is worried about all the children on the road.

Simon Jessey asked if the landscaping for new construction fee-in-lieu money is earmarked for putting trees in the Township and not for recreation. Mr. O'Keefe stated it is recommended by Ordinance what project that money is to go to. Mr. MacCombie stated the fee-in-lieu money from Open Space is allowed to be used for parks and recreation.

Donald and Jeannie Wilkinson complained that the property south of them is an eyesore and a total mess and the house next door to them is abandoned. Mr. Lowry will take a look at both properties.

Jackie Taylor would like Mr. Lowry check the house next door to her house. The grass needs to be mowed at 27 North Street.

Mrs. Audett complained about Junk cars on Friendship Way.

With there being no further business, Mr. Hensel made a motion, seconded by Mr. Taylor, to adjourn the meeting. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Respectfully Submitted,

Linda Shank  
Secretary