

**SADSBURY TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2008 - //

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF SADSBURY
TOWNSHIP, CHESTER COUNTY, APPOINTING AN OPEN RECORDS
OFFICE FOR SADSBURY TOWNSHIP.**

WHEREAS, Section 502(a)(1) of the Act 3 of 2008 of the Commonwealth of Pennsylvania, known as the "Right-to-Know Law", requires all local agencies in the Commonwealth, including Sadsbury Township, to appoint an official or employee as the agency's open-records officer; and

WHEREAS, the Office of Open Records, established under the Right-to-Know Law to provide guidance in the application of the Right-to-Know Law, recommends for local agencies to appoint a high-level employee of the agency who understands the agency and has a working knowledge of the records in the agency's possession as the open-records officer.

WHEREAS, the Board of Supervisors is aware that, from time to time, the open-records officer may be unable to fulfill his/her duties within the required time periods established under the Right-to-Know Law, therefore, the Board of Supervisors finds it necessary to appoint a deputy open-records officer to perform the duties of the open-records officer when he or she is unable to perform his/her duties within the required time periods.

NOW, THEREFORE, BE IT RESOLVED and ADOPTED by the Board of Supervisors of Sadsbury Township, Chester County, as follows:

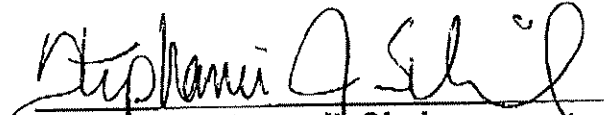
Section 1. The Board of Supervisors hereby appoints John Muzys to serve as Sadsbury Township's open-records officer pursuant to the requirements of the Right-to-Know Law.

Section 2. The Board of Supervisors hereby appoints Shirley Shank to serve as Sadsbury Township's deputy open-records officer, who shall only perform the duties of the open-records officer during those times when the appointed open-records officer physically unable to perform his/her duties pursuant to the requirements of the Right-to-Know Law.

Section 3. This Resolution shall become effective on December __, 2008.

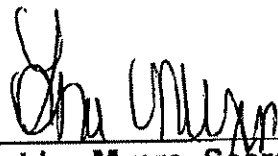
RESOLVED and **ADOPTED** this 2nd day of December, 2008.

**SADSBURY TOWNSHIP
BOARD OF SUPERVISORS**


Stephanie Silvernail, Chairman


Dale Hensel, Vice Chairman


Vicky Horan, Member

ATTEST: 
Lisa Myers, Secretary