

Board of Supervisors Special Budget Work Session Wednesday December 31, 2014

A special budget work session was held by the Board of Supervisors of Sadsbury Township on Wednesday, December 31, 2014 commencing at 9:00 a.m. Chairwoman, Stephanie Silvernail called the meeting to order. Present was Supervisor Mr. Greenfield, and Township Auditor Mr. Drozd, and members of the community. Supervisor Mr. Taylor was absent.

Ms. Silvernail announced the Board of Supervisors met in Executive Session on December 19, 2014 at 1:00 PM to discuss personnel matters.

The moment of silence and Pledge of Allegiance was waived.

Ms. Silvernail made a motion, seconded by Mr. Greenfield, to pay the December General Fund invoices in the amount of \$70,361.47. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Ms. Silvernail made a motion, seconded by Mr. Greenfield, to pay the December Sanitary Sewer invoices in the amount of \$49,721.02. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Ms. Silvernail stated the Board received a written request from Elizabeth D. McQuiston for release of excess funds from a Zoning Variance Application to the Zoning Hearing Board. The original payment was \$1,500, with expenditures in the amount of \$490.64. This would leave a refund amount of \$1,009.36.

Ms. Silvernail made a motion, seconded by Mr. Greenfield, to release the balance of \$1,009.36 to Elizabeth D. McQuiston for excess funds from a Zoning Variance Application to the Zoning Hearing Board. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Drozd stated that since the Township was going to begin a two week payroll period, the Township looked into using a payroll service. The cost of the service from ADP was over \$4,000. When a representative from the service visited the Township, it was discovered that using the service did not save time in the long-run. The cost would be \$2,000 to install the system, which needs to be programmed, and basically would not be ready until February for the first payroll. Mr. Drozd stated he did change the budget to incorporate payment if this is the way they want to go. Ms. Silvernail asked Mr. Drozd to also look into direct deposit. The Board decided to table this discussion until a later date.

Mr. Drozd stated that the General Fund shows \$129,000 less in expenses because some Capital projects did not occur.

Mr. Drozd reported that transfers need to be made as they appear on the 2014 budget versus Actual as follows: \$5,000 from Public Works-highways and streets to General/government financial, \$8,000 from General/office administration to \$5,000 to Public works/liquid fuels and \$3,000 to General/government building.

Ms. Silvernail made a motion, seconded by Mr. Greenfield, to transfer \$5,000 for Public Works – highway and street to General/government financial, \$8,000 from General/office administration to \$5,000 to Public Works/liquid fuels and \$3,000 to General /government building. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Ms. Silvernail made a motion, seconded by Mr. Greenfield, to make a cash transfer of \$888.27 from the General Fund to the Capital Fund per Mr. Drozd recommendation. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Ms. Silvernail made a motion, seconded by Mr. Greenfield, to make a cash transfer of \$12,780.00 from the General Fund to the Act 209 Fund. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Ms. Silvernail made a motion, seconded by Mr. Greenfield, to make a cash transfer of \$28,741.94 from the Sewer Fund to the General Fund. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Ms. Silvernail made a motion, seconded by Mr. Greenfield, to make a cash transfer of \$63,384.18 from the Liquid Fuels Fund to the General Fund. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Discussing the 2015 General Fund Budget, Mr. Drozd stated that changes were made because the property re-assessment was higher by \$2,100 and the payroll related cost was added. There was no real estate tax increase for the 2015 year. Mr. Drozd stated he met with the Township Police and all budget questions were resolved.

Ms. Silvernail made a motion, seconded by Mr. Greenfield, to adopt the 2015 General Fund Budget. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Drozd stated there are no changes in the Sanitary Sewer fees for the 2015 budget.

Ms. Silvernail made a motion, seconded by Mr. Greenfield, to adopt the 2015 Sanitary Sewer Budget. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. Drozd stated the 2014 trash receivable are up from this time last year, and there is a \$42,000 increase in Sewer collections from last year, due to the citation process.

Ms. Silvernail made a motion, seconded by Mr. Greenfield, to close the books for the year 2014. With there being no questions from the public, the Board voting, "aye", the motion passed unanimously.

There was no public comment.

With there being no further business, Ms. Silvernail made a motion, seconded by Mr. Greenfield, to adjourn the meeting.

Respectfully submitted,

Linda Shank
Secretary