

## **Board of Supervisors Regular meeting held Tuesday March 1, 2011**

A regular meeting of the Board of Supervisors was conducted on Tuesday March 1, 2011 commencing at 7:00 p.m. Chairwoman Ms. Silvernail called the meeting to order. Present were Supervisors Ms. Horan and Ms. Sarbaum, Mr. Pompo Township Solicitor, Mr. MacCombie Township Engineer and members of the community.

The moment of silence and pledge of allegiance was observed.

Ms. Silvernail made a motion, seconded by Ms. Horan, to waive the reading of the minutes of the previous meeting. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Ms. Silvernail made a motion, seconded by Ms. Horan, to adopt the previous meetings minutes. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

**Township Police report.** Chief Groce reported for the month of February the police patrolled 3,449 miles and handled 126 complaints from the public for: 2 vehicle burglaries in Pomeroy, 3 suspicious persons, 1 911 hang ups, 16 alarms, 6 domestics, 13 accidents, 2 disturbances, 4 assist to other departments, 3 harassment, 2 criminal mischief, 5 animal, 8 theft. Two citations were issued, five parking tickets, and two criminal arrests for disorderly conduct and theft of credit cards. Chief Groce stated that vehicles have had GPS units and other items stolen. Patrol activities included 6 traffic checks, 10 property checks. Chief Groce reported that the police department is in receipt of two new Dell computers and printers through PenDot to participate and submit electronic records for accidents. He stated the value of the equipment is \$2,000.00. Chief Groce stated that the police department also received four new portable police radios and four new mobile radios through the Chester County Emergency Services radio upgrade program. Total equipment is valued at \$16,000.00. Ms. Franco asked if the theft was a result of locked or unlocked vehicles. Chief Groce stated both. Chief Groce stated that he observed kids playing street hockey in the streets and approached them to explain the safety in the streets. He stated that one adult ask to see the law on safety on the street, the Chief provided him with a copy of language of the street. Ms. Horan stated that it's a good idea to keep a copy of this law in each police vehicle. Ms. Gellman requested a copy to place in the Sadsbury Village Newsletter; she commented that the kids are always playing in the streets at the village.

**Township Engineer report.** Mr. MacCombie discussed with the Board that storm drain marking is part of the MS-4 Program. He stated that a package is being offered that includes 150 markers, 10 tubes of adhesive, 500 educational tip cards, 5 instructional handbooks and 5 safety vests for \$250.00.

Ms. Silvernail made a motion, seconded by Ms. Sarbaum to approve the purchase of the MS-4 package that includes 150 markers, 10 tubes of adhesive, 500 educational tip cards,

5 instructional handbooks and 5 safety vests for \$250.00. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. MacCombie stated that he has prepared a letter of credit reduction certificate completion for Witmer Properties in the amount of \$47,077.14 for the board’s consideration.

Ms. Silvernail made a motion, seconded by Ms. Sarbaum, to approve the letter of credit reduction certificate completion for Witmer Properties in the amount of \$47,077.14 as per Mr. MacCombie’s recommendation. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. MacCombie stated that he has prepared a certificate of release of funds from the base account reduction for Lafayette Square in the amount of \$25,101.15 for the board’s consideration.

Ms. Silvernail made a motion, seconded by Ms. Horan, to approve a certificate of release of funds from the base account reduction for Lafayette Square in the amount of \$25,101.15 as per Mr. MacCombie’s recommendation. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. MacCombie stated that he prepared an Engineering Escrow release from the Lafayette Square Phase 1 Project in the amount of \$977.00 for the Board’s consideration.

Ms. Silvernail made a motion, seconded by Ms. Sarbaum, to reduce the Engineering Escrow for Lafayette Square Phase 1 in the amount of \$977.00 as per Mr. MacCombie’s recommendation. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Mr. MacCombie reported that Mr. Howe applied for a grading permit for proposed improvements for an aircraft staging area in the southeastern corner of the site adjacent to Washington Lane. An underground stormwater to replace the current basin is proposed. By paving this area, it would create a use of (8) aircraft. Ms. Silvernail recused herself from discussion due to a business relationship with Keystone. Ms. Horan stated that Keystone has an existing Noise Abatement Study in place. Mr. Pompo stated that Keystone would be in violation of the Noise Abatement plan and the original subdivision plans. Mr. Pompo recommended that Keystone submit another plan.

**Township Solicitors report.** Mr. Pompo reported that he revised the lease agreement between Sadsbury Township and Brandywine Hospital for lease of the old Township office space and forwarded it to them. Mr. Pompo stated that he has revised the specification manual and proposal for the municipal waste collection to take out (2) bulky trash pick ups a year to (1) bulky item per week per unit. Mr. Anthony Spirto representing the Township’s current trash contract with Allied Waste presented the board with automation pick up. He stated it’s easier for residents, cleaner for the neighborhood, and the carts are easy to use. A 95 gallon cart on wheels provided by the trash company

would be used and holds approximately 10 to 15 trash bags. Mr. Spirto stated that automation is efficient. He stated that currently the company uses two trash trucks and 4 employees each week. By switching to automation in the Township, the company would use 1 truck and 1 person. Mr. Pompo asked do all haulers use automated trucks. Mr. Spirto stated that currently the automation is being offered by them. Mr. Pompo asked who pays for the totters. Mr. Spirto stated their company would provide them. Mr. Pompo asked what if an elderly resident had a steep drive. Mr. Spirto stated they would work with them and would not have to use a wheeled cart. Mr. Lymerbis stated that he has rental units and if the hauler doesn't put the cart back in place they get damaged. Mr. Spirto stated that the majority of them they would replace. Ms. Franco asked what happens if a resident has more trash than the container holds. Mr. Spirto stated that for holidays and parties residents always put out more trash then allowed and they normally take it anyway. Residents can call and make arrangements for additional trash to be taken. Mr. Spirto stated that recycling can also be picked up automated. Mr. Donovan stated by the Township going automated, the equipment it will cut the manpower in half. Mr. Spirto said yes but the company will utilize those individuals in others areas, they will not lose their jobs.

Ms. Silvernail made a motion, seconded by Ms. Sarbaum, to direct Mr. Pompo to prepare the Municipal Specifications Manual for Township trash collection. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Mr. Pompo discussed the codification of the Township's Ordinances by stating the Board has received (2) proposals. One proposal from General Code Publishers with a base price being \$17,765.00 yearly with software update cost of \$1,195.00 and each copied code to cost \$85.00. The other proposal from Keystate Publishers has a base price of \$8,668.00, no yearly software update cost and \$70.00 for each copied code. Mr. Pompo stated that he is aware of East Fallowfield and Franklin Township just signing with Keystate Publishers.

Ms. Silvernail made a motion, seconded by Ms. Sarbaum, to hire Keystate Publishers the Township codification of Ordinances to cost \$8,668.00. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

**Township Planning Commission report.** Ms. Sarbaum reported that the regular Planning Commission was held on Wednesday February 9, 2011 with all members present except for Ms. Franco. There was neither old business nor new business.

**Township Zoning report.** Mr. MacCombie reported that he received a grading permit from Lynn Hanaway to store raw material on his lot behind Shamrock Lane. Mr. Hanaway was present at the meeting and explained that the storage requested is all out door storage and temporary. Mr. Hanaway stated that his intent is to bring raw stone on pallets and store them 50 feet from the railroad that runs along his property. Mr. Hanaway states by temporary he means approximately a year, and product will only be brought to the site during daylight hours. Mr. Donovan asked what kind of damage the weight from the trucks hauling the rock will do to Shamrock Lane. Mr. Hanaway stated

that Shamrock Lane is a private road that he owns. The Board agreed to have Mr. MacCombie and Mr. Pompo discuss this request.

**Pomeroy Fire Company report.** Mr. Taylor reported that for the month of February a total of 9 alarms were answered for 2 ambulance assists, 1 auto accident, 1 automatic alarm, 1 gas leak, 1 house, 1 odor investigation, 1 trees and wires and 1 wire. The calls were for 1 Parkesburg Borough, 2 East Fallowfield and 6 Sadsbury. Total time in service was 1 hour and 51 minutes.

**Pomeroy Ambulance report.** Mr. Taylor reported for the month of February a total of 53 calls were made for: Sadsbury 10, Valley 3, Highland 3, West Sadsbury 1, East Fallowfield 2, and Parkesburg 34. Types of calls were: medical 43, vehicle accidents 4, recalled 19, fire 1. Total number of transports was 31. Mr. Taylor announced that Pomeroy Fire Company signed with Sikorsky Global Helicopter for supplemental staffing of career firefighters. Qualified career staff personnel will be going to Pittsburgh in April for ARFF training.

**Sadsburyville Fire Company report.** No report given.

**Emergency Management Coordinator report.** Mr. Taylor reported that Pomeroy Fire Company is seeking the Township's assistance in purchasing Knox Sentralok boxes for the vehicles. Mr. Taylor stated that the fire company holds a master key of a building within the municipality is placed inside the Knox sentralok box. Only authorized personnel can have the key released by pin code. Mr. Taylor stated the retention system units cost \$725.00 each with a one time set up fee of \$200.00. The Board stated that since this item was not budgeted for 2011 they will check with Joe Drozd to get his opinion. No action was taken.

**Chester County Airport update.** Mr. Roberts reported that a meeting was held with Keystone Helicopter regarding a connector taxi way, the Airport Authority is seeking an electric supplier other than PECO and the Washington Lane snow fence was placed in the wrong location.

#### **Payment of Invoices:**

Ms. Silvernail made a motion, seconded by Ms. Horan, to approve the February invoices in the amount of \$59,611.65. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Ms. Silvernail made a motion, seconded by Ms. Sarbaum, to approve the February payroll in the amount of \$28,651.95. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Ms. Silvernail made a motion, seconded by Ms. Horan, to approve the February sanitary sewer invoices in the amount of \$37,702.99. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

### **New Business:**

The Board discussed that during the Zoning Ordinance Update the Township received comments with regards to the update. The Board stated that there will be costs to re visit the zoning. The Board agreed not to exceed \$1,000.00 to revisit the zoning.

Ms. Silvernail made a motion, seconded by Ms. Horan, to authorize Mr. Grafton to revisit the comments for the zoning update with costs not to exceed \$1,000.00 and for Mr. Grafton to report back to the Board. With there being no questions from the public the Board voting “aye”, the motion passed unanimously.

Mr. John Arndt Project Manager for Electronics Boutique is requesting the letter of credit referencing Electronics’ Boutique be released. Mr. MacCombie stated that he recalls a punch list of improvements. Mr. MacCombie said he will do an inspection to see whether or not the items have been satisfied. Mr. Pompo stated that he received a call from John Good representative for those who currently lease the building and said that the purpose of the letter of credit is for landscape improvements. No action was taken.

The Board discussed a request from Chester County Tax Claim Bureau to remove delinquent taxes on mobile homes that were uncollectable because the original mobile home has been removed or demolished.

Ms. Silvernail made a motion, seconded by Ms. Sarbaum, to authorize Chester County Tax Claim Bureau to remove uncollectable mobile home liens in the amount of \$911.15. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

The Board discussed a request from Russell Schaible (that was not present at the meeting) that the Township credit his sanitary sewer portion of his Pennsylvania American Water Company invoice in the amount of \$660.34. Mr. Schaible stated that he had a broken water pipe in the basement that was leaking into a dirt/stone floor. The Board questioned if Mr. Schaible hired a plumber to make the repairs.

Ms. Silvernail made a motion, seconded by Ms. Sarbaum, not to honor the request of Russell Schaible at this time for a credit of \$660.34 toward his PAWC invoice. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

The Board discussed the Township’s 2003 Ford F350 dump truck that is in need of repairs totaling approximately \$5,000.00 for parts and labor. The Road Crew provided the Board with trade- in information from Brian Hoskins Ford. The price came in at \$5,500.00 as is. The Board stated that this vehicle can be placed out to bid and they do

not have to accept any if they are not satisfied with the amounts. The Board agreed to place the truck out to bid with the starting price being \$5,500.00.

Ms. Silvernail made a motion, seconded by Ms. Horan, to advertise the 2003 Ford F350 as is, out to bid with a minimum to be \$5,500.00. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Ms. Silvernail recused herself from item 8 on the agenda because she does business with Mr. Thompson.

Ms. Horan and Ms. Sarbaum discussed (2) quotes received to complete the annual fire extinguisher inspection from:

|                                                |          |
|------------------------------------------------|----------|
| J. Thompson Company Fire & Safety Cochranville | \$231.50 |
| Kistler O’Brien Fire Protection Bethlehem      | \$273.00 |

Both quotes were for inspection of approximately 20 extinguishers.

Ms. Horan made a motion, seconded by Ms. Sarbaum, to accept the quote from J. Thompson to complete the annual inspection on the fire extinguishers for 2011 in the amount of \$231.50. With there being no questions from the public, Ms. Horan voting “aye”, Ms. Sarbaum voting “aye”, Ms. Silvernail abstained, the motion passed.

Mr. Vic Kelly Engineer representing Valley View presented the Board with a sketch plan for Valley View lot 8 that shows 116 residential units to be built in Valley Township with a very small undeveloped portion being in Sadsbury Township. The Board expressed concerns for Hoffman Avenue and the traffic impact of the entire Pomeroy Heights area and the density of the development. Ms. Silvernail stated that this project will be subject to the Act 209 Ordinance in place. Mr. Taylor asked how long is Hoffman Avenue. Mr. Kelly replied approximately 1500 feet. Mr. Pompo asked if the roads will be turned over to Valley once project is completed. Mr. Kelly stated “yes”. Ms. Sarbaum asked where construction vehicles will enter the site. Mr. Kelly stated through the industrial park. Mr. Lymberis asked if access is required by Valley Township. Mr. Kelly stated “yes” they are requiring two access points, Waverly Boulevard and Hoffman Avenue. No action was taken

The Board discussed the 2011 traffic signal inspection reports from Higgins & Sons and a proposal dated February 28, 2011 to repair the items at Lincoln Highway & AIM Blvd and Lincoln Highway & Old Wilmington Road.

Ms. Silvernail made a motion, seconded by Ms. Sarbaum, to hire Higgins & Sons to complete the repairs based on their proposal dated February 28, 2011. With there being no questions from the public, the Board voting “aye”, the motion passed unanimously.

Ms. Silvernail announced for the Police Department, Road Crew, Building Inspector, Historical Society, and Township Engineer that the spring articles for the newsletter will be due to the Township by March 31, 2011.

**Public Comment:**

Alan Eagles asked what day will bulk pick up be on. The Board replied that they will scheduled the date at the next regular board meeting.

Susan Franco stated that the Old Wilmington Road Clean Up will be held the second week of April on a Saturday if she could have the Township Police Department assistance in traffic control.

Tom Greenfield complemented Ms. Silvernail on a great job answering questions and looking out for Township residents.

With there being no further business, Ms. Silvernail made a motion, seconded by Ms. Horan, to adjourn the regular meeting of the Board of Supervisors. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Respectfully Submitted,

Lisa Myers  
Secretary/Treasurer