

Board of Supervisors Special Meeting held Tuesday September 21, 2010

The Board of Supervisors conducted a special meeting held on Tuesday September 21, 2010 at 9:00 a.m. Chairwoman Ms. Silvernail called the meeting to order, present were Supervisors Ms. Horan and Ms. Sarbaum, Mr. Drozd Township Accounting Consultant, Mr. MacCombie Township Engineer, Mr. Dave Simmons Public Works Department and members of the community.

Ms. Silvernail made a motion, seconded by Ms. Horan, to waive the moment of silence and pledge of allegiance. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Ms. Silvernail made a motion, seconded by Ms. Horan, to waive the reading of any previous meetings minutes. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Ms. Silvernail made a motion, seconded by Ms. Horan, to accept the resignation of Courtney Sarbaum from the Zoning Hearing Board. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Ms. Silvernail made a motion, seconded by Ms. Horan, to appoint Mike Klingman to the Zoning Hearing Board with a term to expire December 31, 2010. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Ms. Silvernail made a motion, seconded by Ms. Horan, to pay Triple Fresh the amount of \$818.85 to cover the appreciation luncheon costs. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Ms. Silvernail stated that Mr. Drozd would discuss the comparison of the 2010 budget verses the actual for the general fund and sanitary sewer accounts.

Mr. Drozd began the discussion with the sanitary sewer budget. He stated that his understanding is that the Pennsylvania American Water rate increase will be spread out over a five year period.

The phase 4 sanitary sewer project has not begun; therefore the Township has not collected connection fees for this phase as expected. Mr. Drozd suggested the Township send a notice to the phase 4 customers offering them an opportunity to pay the connection fee before the rate increase takes place in January 2011. Mr. MacCombie stated that the project should be completed by the end of 2010. Mr. Drozd stated that unexpected in the budget for 2010 is the Pennsylvania American Water rate case and pump station repairs.

Mr. Drozd stated that 40% of the sanitary sewer customers invoices are 60 days aging plus. The Board stated that part of the sewer agreement with PAWC will have a clause to shut non paying sewage customers off.

Mr. MacCombie stated that DEP required a log meter be placed to meter peak flow at the Stottsville pump station. He stated that the Township can purchase a dedicated computer, software and training to be able to see flows on a daily basis.

General Fund:

Mr. Drozd reported that the Earned Income Tax is higher by \$26,300, Local Services Tax is higher by \$20,500, Transfer Tax is lower by \$4, 400.00 and Per Capita Tax is lower by \$1,300. The Township received insurance reimbursement for plow damage in the amount of \$4,165 and repair of the 2006 Ford in the amount of \$1,854.

Items that Mr. Simmons would like to have completed with the 2010 budget:

Mr. Simmons reported that the plow repair has not been done; the insurance company totaled the plow for the 2003 Ford. Mr. Simmons reported that he got a quote for a Boss V plow 9'2" plow with smart touch to be installed on the Ford 550 or Ford F350. The cost is \$10,119.05. Ms. Silvernail asked if this was state contract pricing. Mr. Simmons stated that he believes so but will double check.

Mr. Simmons stated to replace the drive shaft axle seals on the International Dump truck, he got a quote from McClure's garage of \$943.50.

Mr. Simmons said to weld the V plow for the international Dump truck, the quote is \$500.00.

Mr. Simmons got a quote to weld the bridge on Octorara Road because the plates are loose. The quote is \$1,000.00; however the contractor cannot get insured to do the bridge work, so the Township would have to cover his liability. Mr. MacCombie stated that he will talk with Herbert MacCombie who inspected the bridge and make a recommendation to the Board.

Ms. Silvernail stated that the lack of maintenance in the past has caused for more repairs now. Mr. Drozd stated that the Liquid Fuels account is not being charged as it was in the past. Mr. MacCombie will provide Mr. Simmons with the Liquid Fuel guidelines of what to charge and not to charge to liquid fuels.

Mr. Drozd stated for the repairs he has no problem having these items done with the 2010 budget if they are liquid fuel acceptable.

Mr. Simmons got a quote for (4) radios for the trucks for communication in the winter months. The cost without a base unit is \$4,650 and with a base unit is \$6,167. This item will be placed for the 2011 budget discussion.

Mr. Drozd reported lower staff payroll and insurance costs and no capital purchase for the 2010 budget to date.

Mr. Drozd stated that the vehicle maintenance is \$1,200 over this year due to unexpected repairs due to mileage. Mr. Groce stated that he has placed a grant request to replace a vehicle. Mr. Drozd stated that he will need the numbers for the 2011 budget.

Ms. Silvernail stated that a proposal from GK Productions to upgrade the Township web page in 2011 to cost between \$2,500 and \$3,500 will be part of the 2011 budget discussions.

Mr. Drozd stated he will prepare the budget with the same tax base. The police department will get a 3.5% increase under contract and the Board will look at a comparison of 2% for all other employees. Currently the township pays \$540.00 of the employees health insurance and this will remain until the renewal comes in for further discussion.

Ms. Silvernail requested the money remain in the budget to codify the Township Ordinances.

In 2011 the Township trash collection contract will expire.

After discussion, Ms. Silvernail made a motion, seconded by Ms. Horan, to authorize the advertisement of the next budget work session to be held on Tuesday October 26, 2010 at 9:00 am. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

After discussion, Ms. Silvernail made a motion, seconded by Ms. Horan, to hire Jamie T. Bowers as a full time road crew employee for a 90 day probation period with salary to begin at \$17.00 per hour with a review at 90 days with a possible increase. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

The Board stated that Jamie Bowers first day of work will be October 5, 2010.

There was no public comment.

Ms. Silvernail made a motion, seconded by Ms. Horan, to adjourn the special meeting. With there being no questions from the public, the Board voting "aye", the motion passed unanimously.

Respectfully Submitted,

Lisa Myers
Secretary/Treasurer

