

## **October 25, 2004 Special Budget Work Session**

A special budget work-session of the Board of Supervisors was held on Tuesday October 25, 2004 commencing at 9:00 a.m. Chairman Mr. Garris called the meeting to order. Present were Supervisors Mr. Doratt, Mr. Hensel, Mr. Drozd Township Auditor and members of the community.

Mr. Garris motioned to waive the reading of any previous meeting minutes, moment of silence and pledge of allegiance. With the motion being seconded by Mr. Doratt the motion carried.

Mr. Garris stated the purpose of the meeting is to begin the 2005 budget process and any other business that may come before the Board.

Mr. Drozd began by explaining that he has estimated a carryover balance in the general fund to be \$1,455,550.00 with \$520,000.00 in the general fund, \$209,500.00 in the Liquid Fuels fund and \$726,050.00 in the Capital Reserve fund. The Board and Mr. Drozd and Treasurer went through each line item of the 2005 proposed budget. There are several items the Treasurer will need to look into such as will the Zoning Officer, Solicitor, and Engineer have a rate increase for 2005? Check with Mr. MacCombie to get numbers on paving Western Avenue and the entire Compass Road, check the annual cost of health insurance for employees, ask the police department how many hours does he need for his part time patrolman etc. Employee raises were discussed; Mr. Drozd stated the cost of living raise should be 3.5% to 4.2 %. The Board agreed to give all employees a 3.5% raise.

The Board discussed part time and full time new employment for 2005. Mr. Garris stated that another full time Police Officer and 3 part time police officers might be added for 2005. Mr. Garris stated to budget for a possible hiring of a full time Chief with benefits. Also discussed was full time employment for (1) road crewmember and possible hiring of a Township manager for the last quarter of 2005.

Discussed were capital improvements for 2005 included budgeting for a new truck for the road crew department, salt spreaders, new mower and trailer for mowing of Township property, adding of 4 miles of new roads.

The Board recommending scheduling another budget work-session date to be placed on the agenda at their next Board meeting.

With there being no further business the meeting was adjourned.

Respectfully Submitted,

Lisa Myers  
Secretary/Treasurer

