

## **Board of Supervisors Special Budget Work-session Thursday November 20, 2003**

A special budget work-session of the Board of Supervisors was held on Thursday November 20, 2003 commencing at 9:00 a.m. Chairman Mr. Garris called the meeting to order. Present was Supervisor Mr. Doratt, Mr. Franciscus arrived late; Mr. Joe Drozd Township Auditor and members of the community were present.

Mr. Garris motioned to waive the reading of any previous meetings minutes, moment of silence and pledge of allegiance. With the motion being seconded by Mr. Doratt, the motion carried.

Mr. Garris stated the purpose of the meeting is to begin the 2004 budget process and any other business that may properly come before the Board.

Mr. Garris discussed Resolution 2003-09 regarding a Resolution for Plan revision for new sanitary sewer extension.

Mr. Garris made a motion, seconded by Mr. Doratt, to adopt Resolution 2003-09. With there being no questions from the public, Mr. Garris voting "aye", Mr. Doratt voting "aye", Mr. Franciscus was absent the motion passed.

Mr. Garris then turned the meeting over to Mr. Drozd. Mr. Drozd began by explaining that he has estimated a carryover balance of \$392,000 in the General Fund, \$206,000 in the Liquid Fuels account and \$542,000 in the Capital Reserve account. Mr. Drozd and the Board went through each line item on the 2004 proposed budget. Items changed were 408.60 Special Projects increasing 2004 amount to \$50,000 towards Greenbelt Drive Bridge, item 409.30 Capital Improvements to \$20,000. for Township Office improvement, item 440.50 Capital \$40,000. for a Mott Mower.

Chief Groce presented his Police budget requesting under capital purchases \$27,000. for a new patrol vehicle to replace the 1994 Ford, and also under capital purchases \$13,000. to replace the complaint entry log software. The Board agreed on both items. Chief Groce is requesting patrol coverage 24 hours 7 days a week. The Board will meet in executive session to discuss this request.

Mr. Drozd explained that most companies are giving employees a 2.2 cost of living raise, and some 3% for merit. The Board stated that the 2.2 % will expand across the board for all employees except for Linda Shank, the Board agreed to hire Ms. Shank full time next year, giving her a \$1.00 raise and 2.2% on top of that.

Mr. Drozd spoke briefly on the Township's current insurance company and problems with contacting them and not getting a response. The Board directed Mr. Drozd to contact Whitford Insurance and have them contact the Township Secretary to schedule a meeting.

With there being no further business the meeting was adjourned.  
Respectfully Submitted,

Lisa Myers  
Secretary/Treasurer